

**With Allah's Name, The Merciful Benefactor, The Merciful Redeemer**

**Community Wide  
Shuraa Conference  
Volunteer & Client Institution  
Information Guide**

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Revised 03/28/2016

*CWSC...unleashing and harnessing the full capacity inherent in the group intellect*

# TABLE OF CONTENTS

<b><u>SUBJECT</u></b>	<b><u>PAGE</u></b>
<a href="#"><u>Memorandum from the Director</u></a> .....	3
<a href="#"><u>Preamble, Mission and Vision</u></a> .....	4
<i>Frequently Asked Questions</i>	
<a href="#"><u>Concept Development</u></a> .....	4
<a href="#"><u>Incorporating Shuraa Baynahum</u></a> .....	5
<a href="#"><u>Governance</u></a> .....	5
<a href="#"><u>Funding</u></a> .....	5
<a href="#"><u>Environmental Impact Policy</u></a> .....	6
<a href="#"><u>Model Communities National Resource Directory (MCNRD)</u></a> .....	6
<a href="#"><u>National Leadership Advisory Council (NLAC)</u></a> .....	7
<a href="#"><u>Eleven (11) Ways to Get Involved Helping CWSC help the Community</u></a> .....	7
<a href="#"><u>Individual Registration Requirements</u></a> .....	9
<a href="#"><u>Our Relationship with Other Organizations</u></a> .....	10
<a href="#"><u>Type of Assistance Provided to Organizations</u></a> .....	10
<a href="#"><u>Client Organization Registration Requirements</u></a> .....	10
<a href="#"><u>CWSC Benefits for Nonprofits &amp; For-profits</u></a> .....	12
<a href="#"><u>A Powerful Volunteer Human Resources Network</u></a> .....	12
<a href="#"><u>The CWSC National Town Hall</u></a> .....	12
<a href="#"><u>Contacting CWSC</u></a> .....	12
<a href="#"><u>Supporting CWSC Financially</u></a> .....	13
<a href="#"><u>Appendix I - Sample KSA Categories for CWSC Volunteers</u></a> .....	14
<a href="#"><u>Appendix II - Potential Client Institution Focus Areas</u></a> .....	16
<a href="#"><u>Appendix III - CWSC Policy on Texting &amp; Cell Phone Use While Driving</u></a> .....	18

## MEMORANDUM FROM THE EXECUTIVE DIRECTOR CWSC

### **With Allah's Name, The Merciful Benefactor, The Merciful Redeemer**

*"Let there arise out of you a band of people inviting to all that is good, and enjoining what is right, and forbidding what is wrong: they are the ones to attain felicity."* (Al-Quran, 3:104)

"When a Muslim undertakes a task, he seeks to perfect it...The relationship of the believer with another believer is like (the bricks of) a building, each strengthens the other." The Prophet (S) illustrated this by interlacing the fingers of both his hands. —**from the Life Example the Prophet Muhammad (S)**

"Form alliances, firstly among yourselves, you are to form alliances, but we don't stop there because we know the Prophet formed alliances with non-Muslims, this is his history...He formed alliances with non-Muslims. Principles protect us more than anything else...G-d's guidance to us, the Qur'an (the teaching which directs our life), is to establish certain principles. So we can study the life of Prophet Muhammed...we can see his principles, what he stood for...so we can study that and we can use it to protect all of our interests including political and business interests; whatever it is. So this is not an easy task and cannot be left to Imams...This is a responsibility of all of us. The Imam leads prayer...he's not supposed to teach economics, politics, etc. When the Jumah is over, you're supposed to go back in those areas. So who is going to lead you? Your representatives...maybe it's yourself, you're going to lead yourself. Advancing life in community is our obligation...to support that and to lead if we can. All of us are obligated to support it [community]...All of us can't lead, but all of us are obligated to support it...Leadership is in the resourceful people that represent the productive life of society...Work to build a better place for [ourselves], one that will benefit all people, regardless of race or religion." —**Imam Dr. W. Deen Mohammed (R)**

From: Executive Director

### **Re: Building a National Resource Center for Community Development**

Thank you for volunteering with the Community Wide Shuraa Conference (CWSC) and for your commitment in helping build a National Resource Center for Community Development.

The long term task before us is to build a national resource center to serve our group aspirations. And while one day, that might translate into a physical complex, the building I speak of is not based on brick and mortar, but upon a network of people like you and me, and upon our ability to effectively use relationships, knowledge and technologies to accomplish work. Allah (SWT) has blessed us to live in a new day where centralized physical structures and bureaucratic hierarchies are not necessary to accomplish work. CWSC aims to be a 21<sup>st</sup> century organization ready to help remake the world.

The results of our efforts can be seen at what we call *Muslim Town Hall Central* or our website [www.cwsc.us](http://www.cwsc.us) and online at our broadcasting network, American Muslim 360 ([am360.org](http://am360.org)) which is an extension of CWSC's Townhall, and on our social media pages. Our Town Hall provides a place for the whole family to visit. Get to know the group intellect there. Network via the Model Communities National Resource Directory (MCNRD) or leave a message or idea that can complement the group effort. Call into AM360 and engage with the group intellect. Most important, we hope you'll be inspired to fulfill the pledge that comes with your registration and that is to be a passionate and committed contributor to helping remake our world.

Although your Ansar will be assisting you, we've developed introductory information with key concepts, principles and answers to some common questions to help you come up to speed as quickly as possible in understanding how CWSC as a working national intelligentsia helps our Community, and how each of us fits into the "big picture." Please retain this document. Much more information is available online at Muslim Town Hall Central. If you have additional questions, please contact your Ansar or email [info@cwsc.us](mailto:info@cwsc.us).

Thank you for seeing and sharing the vision, and *working to achieve* model communities. The best is yet to come...Welcome aboard!

As-Salaam-Alaikum.

Your brother in this work,



Mukhtar Muhammad  
Executive Director  
MM/nh

P.S. Be sure to review our [Annual Progress Reports](#) to help you understand more fully our family of intelligentsia operations.

cc: CWSC Board of Directors, Department Heads, Staff and Advisors, and all Volunteers and Affiliating Institutions

## **Preamble**

The CWSC inspired by the visionary leadership of the late Imam Dr. W. Deen Mohammed (R), is a passionate and committed volunteer group of consultants using their faith, education, training, and life experience to help communities achieve their full potential. We believe strengthening the community results from strengthening each masjid, school, civic and other institutions committed to helping us materialize the best of our group aspirations. Please read on to see how your talents and efforts along with a dedicated network of fellow consultants can help build and support model community life.

## **Our Mission**

To realize our model community vision by operating as a national intelligentsia, think tank and national resource and broadcasting network researching, designing, publishing and implementing solutions that enhance goal achievement in all aspects of our community life.

## **Vision**

To remake our world into a better place by unleashing and harnessing the full capacity inherent in the group intellect.

## **FREQUENTLY ASKED QUESTIONS**

### **• How Is the CWSC Concept Being Developed?**

CWSC is inspired by Imam Dr. W. Deen Mohammed (R) and his proposition that our communities need a studious group of persons or an intelligentsia studying our history and circumstances and envisioning a brighter future for succeeding generations to live better in America. In 1999, an important step was taken to fulfill the shared vision of structuring an intelligentsia with a national think tank capable of serving first our community's and then eventually national and global interests.

That pioneering effort made in the late 90's demonstrated there was not only a strong desire, but just as important, a capability for individuals to work together in helping to fulfill the model community vision. Just as in 1999, a dedicated group of persons convened in North Carolina in 2013 at the invitation of national broadcaster American Muslim 360 and out of concern for their community. And so began an earnest effort to bring into existence a vision too long deferred—a national intelligentsia leveraging our group intellect to benefit our total community life.

Updated in the 21st century with advanced concepts that make use of new technologies and an integrated approach to Shuraa Baynahum that recognizes everyone who wishes to, should have an opportunity to contribute, CWSC has brought the intelligentsia model to a new level of operational excellence. The design and incorporation of an open source Model Communities National Resource Directory (MCNRD) and broadcasting network are powerful additions to the intelligentsia and think tank model Imam Mohammed envisioned.

MCNRD enables not simply the critical cataloging of skilled resources, but it empowers each of us and leverages our ability to contribute more efficiently and effectively to all our institutions and communities.

CWSC continues to develop organically from the “grass roots” of the group intellect and each new registrant is welcomed as a valued voice at the table of Shuraa Baynahum. Our vision is focused on the American Muslim Community and beyond. Our approach is gradual with an eye on a future that includes serving our local, national, and international communities. We are honored to share this path of excellence with a group intellect of increasing diversity that includes our brethren faiths and People of the Book.

• **Is CWSC Incorporated?**

Yes. Community Wide Shuraa Conference, Inc. (CWSC) is incorporated in the State of North Carolina and is a tax exempt public charity under Section 501(c)(3) of the Internal Revenue Code. Our Federal Tax ID is: 46-3505809. All our organizing documents are available online for public inspection anytime.

• **How Does CWSC Incorporate Shuraa Baynahum?**

CWSC is a collaborative concept and a practical approach to unlocking the potential of the group intellect based on the Qur'an, the Life Example of the Prophet (S) and the wisdom of Imam W. Deen Mohammed (R), to bring forth talents and capabilities in a focused manner.

To accomplish such collaboration, we need the highest level of thinking and collaboration for the group's benefit that allows individuals and teams to engage in problem solving and realization of new opportunities by practically connecting faith with reason. That system of thinking and collaboration is Shuraa Baynahum.

One of the most important ideas in group success is to realize the sum is greater than its individual parts. A similar idea and familiar adage is the group is only as strong as its weakest link. Only by combining our group intellect nationally can we successfully undertake an enterprise beyond the resources of any one member."

Our group success is enhanced when we share intellectual resources and time with one another. We cannot be content making progress alone. We must find a way to share new ideas and strategies, improve our synergy, and tap into the power of the group intellect. We must help the total community develop especially when G-d has given all of us talents and expertise we can contribute and share with one another. The secret to progress and success lies in unlocking the potential that G-d has placed inherently in the group intellect. But to unlock the potential, we must first respect the group intellect that includes imams, non-imams, men, women, mature and youthful leadership. All must have a place at the table of Shuraa Baynahum *"where your intellect is respected and your voice protected."*

Shuraa is a bedrock principle for CWSC, so much so, that the term is incorporated in our name and a concerted effort is made to incorporate Shuraa in governance and administration. For example, CWSC's director is ratified by all CWSC volunteers and CWSC engages in shuraa with leaders of other organizations. Our philosophy is that no challenges present that cannot be resolved through shuraa.

• **How is CWSC Governed?**

CWSC has a Board of Directors with an Executive Director. The Board is a working leadership body currently prescribed at a minimum of seven (7) persons selected for their qualifications, experience, and dedicated, working commitment to CWSC's mission, vision and guiding principles. The board meets periodically to plan the tactical and strategic direction for CWSC. Minimum requirements to serve include specialized training in an identified area of expertise such as Islamic law or studies, non-profit corporate or tax exempt law, accounting or finance, information and social media technologies, grant writing, community development, strategic planning or other organizational leadership experience. All members serve with a general ratification by CWSC volunteers and are administered an oath of office and letter of appointment. Diversity in terms of age, gender, geography, and other demographics are considered in an effort to create a representative board of directors. Team & committee directors, staff and advisors work with the board and all of CWSC to fulfill our mission and vision.

• **How Does CWSC Fund Its National Operations?**

CWSC is a public charity funded primarily by individual donors. Revenues are also raised from seminars, workshops, telethons and other events, grants, publications, speakers bureau, online store sales, corporate and philanthropic sponsorship. Affiliate business opportunities are also pursued.

• **What is the CWSC Commitment to Reducing Its Environmental Impact?**

CWSC is heavily dependent on online technologies such as webinars, audio streaming and teleconferencing to effect communications and collaboration nationally, thus eliminating in many cases the need for travel. When we do host in person events, we seek to reduce our carbon footprint by sharing presentations electronically in advance with conference participants, encouraging conference participants to utilize electronic devices instead of paper and reducing paper usage with double-sided print.

CWSC has published an environmental impact and EDI policy online to encourage all stakeholders to conserve, recycle and protect the environment.

• **What is the Model Communities National Resource Directory (MCNRD)?**

MCNRD is a cornerstone of our volunteer network and community outreach program and comprises an online listing of volunteers across a broad spectrum of disciplines and experience who have made a commitment to help institutions achieve model community excellence by helping administrators improve institutional operations, governance, training and development, and or enhance community outreach programs.

• **What is the National Leadership Advisory Council?**

While CWSC is independently governed, we recognize we are interdependent in our aspirations along with other national organizations serving the same constituency. Consequently, CWSC has established the National Leadership Advisory Council (NLAC) inviting representatives from other national organizations into voluntary Shuraa for the benefit of the entire Community. NLAC provides CWSC the practical opportunity to deliberate with the requisite sensitivity and respect for communication and coordination that our national intelligentsia requires.

• **How Can I Become A CWSC Individual Contributor?**

Volunteers can help in any number of ways from engaging as members of self-directed focus teams and administrative committees to being leaders for various efforts. Individuals can decide their level of involvement based on their time and ability to balance individual, family, work and other responsibilities.

The goal is to build a critical mass of committed volunteers across a breadth and depth of experience, knowledge and training who can devote sufficient time to helping all our Community across the country, while at the same time ensuring no single person is overburdened. CWSC has a motto, “if we’re not having fun while we’re helping build the model community, then we’re doing something wrong.”

The environment we’re building is unlike anything we’ve had before in terms of accomplishing work, measuring results, maintaining accountability, and creating an environment for maximum creativity and innovative problem solving based on Qur’anic-based application. CWSC offers each of us a practical way to extend our relationships, get to know more believers throughout the nation and network for the benefit of our total community life.

There are currently eleven (11) ways to help CWSC help our Community. You can contribute as a(n):

1. **CWSC Consultant** in the *Model Communities National Resource Directory* (MCNRD). As a consultant in your area of knowledge, training, or expertise, you’ll provide valuable onsite or remote assistance to any institution registered in the CWSC database. Consultants may help institutions explore untapped opportunities, solve administrative and operational problems, identify financial resources, and improve overall organizational effectiveness. If you have a skill, trade, expertise, experience or knowledge base you can share to help our communities, then you are invited to have a listing in the CWSC National Resource Directory. See the Appendix for samples of the possible skills and focus areas we’d like to make available to our community nationwide.

2. **Focus Team Member** engaging in your area of expertise or interest working with other volunteers across the nation in self-directed teams assessing, studying, publishing for our Community's and other societal stakeholders' benefit, and where appropriate, implementing solutions to issues that affect our communities nationally. Focus Teams connect to the core missions of CWSC and can be described as "remake the world" operations oriented groups. Teams may be formed by CWSC as ad hoc groups to study a specific issue, or more commonly by consultants themselves via the MCNRD who believe their related expertise or assistance given to institutions can be enhanced by sharing lessons learned and publishing best practices to benefit more institutions. Teams are generally self-directed with wide latitude<sup>1</sup> to perform to the maximum extent of their creativity and available time, and are encouraged through shuraa baynahum to select their leaders, to brainstorm, initiate plans, propose and implement solutions, partner with other teams and share their progress with fellow teams and CWSC in general.

3. **Committee Member** focusing on the internal operating environment of CWSC to ensure all of its interdependent components are working together to the highest standard. From designing and managing award and recognition programs to internal audit and strategic planning, Committees are formed by the Executive Director and governance team and can be described as administrative bodies focused on helping CWSC maintain accountability by creating the best operating environment for all of CWSC's operations. Currently, nine (9) standing committees are promulgated to assist governance in administering CWSC's affairs.

A description of each committee is on the CWSC website.

4. **Ambassador** serving as a CWSC representative to other organizations. Ambassadors attend events, present formal greetings, build good will and help extend CWSC's physical presence throughout the U.S.

5. **Speakers Bureau Member** connecting our American Muslim Intelligentsia and voice on the major issues of the day to other opinion shapers in faith-based, business, academic, government and cultural organizations domestic and abroad.

6. **Leadership Development Council Member or Intern (ages 15-22)** engaged in a unique youth leadership and management skills building opportunity working alongside CWSC national team, committee staff or governance leaders while gaining an early exposure to pressing issues affecting our national community life and learning and helping to solve complex problems that face communities. These youth oriented programs give CWSC leaders access to fresh, innovative thinkers and early adopters of the latest information technology, while seeking to instill in next generation leaders, a lifelong civic and leadership commitment to their Muslim community.

7. **Administrative Staff Member** leading or assisting a particular CWSC department that supports any aspect of CWSC operations, administration or governance.

8. **Learning Lab Contributor** avail you opportunities to share your specialized knowledge, experience, interest via Learning Labs or electronic classrooms by national teleconference. Learning Labs are typically 45-50 minute presentations with 20-25 minutes for questions. Think about your technical, managerial, parenting and other leadership skills. Whether you're a youngster or a senior, you'll have a unique and valuable perspective and experience in your area of expertise. Help others by sharing information on for example healthy cooking, home first aid & safety, technologies and applications, small business startup and management, to home schooling pros and cons. The opportunities are limitless.

9. **National Leadership Advisory Council (NLAC) Assistant.** Remaking the world takes more than one person, a masjid, community or organization; it takes a concerted, collaborative, mutually supportive and respectful relationship among sister organizations serving the same constituents in this shared freedom space of community service. CWSC cannot fully execute its mission if its national sister organizations are not also operating at the peak of their organizational excellence. CWSC is thus committed to enhancing our intra-faith relationships such that we're sharing best practices, collaborating where possible on common concerns and most important, engaging in



constructive communication through periodic meetings with other national organization leaders. Volunteers who enjoy intrafaith and interfaith outreach are best suited for NLAC.

10. **American Muslim 360 Radio Network Contributor** supporting Islamic and all excellent areas of education through mass communication. Opportunities to have your own national broadcast program or to appear as a guest commentator or interviewee on the CWSC Roundtable and other program venues are available. In addition, you can share your intellect via off-air teleconference *Learning Labs* to disseminate specialized training and other instructional information that enhance the community's technical, managerial, leadership, and problem-solving capacity.

11. **Governance Member** charged with the overall daily and strategic leadership, management, organization, accountability, and continuous improvement for all CWSC operations. Governance is responsible for preparation of CWSC's annual reports to all volunteers, donors and contributors and to federal, state or local agencies.

#### • **What Are the Individual Registration Requirements?**

There are three (3) basic requirements to become a contributing volunteer for CWSC:

1. Have the desire and commitment to help build model communities.
2. Complete the National Resource Directory Consultant Registration online to share your knowledge, skills, and ability.
3. Agree to help affiliated institutions by volunteering onsite or remotely for the minimum prescribed hours set annually.

#### • **What Type of Volunteers Are Needed?**

Your type! G-d has blessed each one of us with special talents, capabilities, knowledge and skills to build model communities. Think about the jobs, volunteer work, training and education and the very important life experience you've gained. We need you at the table of intelligentsia. You deserve to be at the table of Shuraa!

#### • **Can I Register by U.S. Mail?**

Yes. You may request a paper registration form be mailed to you. But the easiest way is to register instantly online. Plus online registration greatly reduces our administrative costs, labor and time. A printable kit to share CWSC with others who may be offline, is available at [www.cwsc.us](http://www.cwsc.us) under the *Town Hall Central* tab. Once you are registered in the CWSC database, telephone conferences are the primary means of communication and collaboration, supplemented with webinar, and online document sharing services such as google.

#### • **Why and How Are Volunteer Hours Tracked?**

Volunteers self-report their hours online. Tacking aggregate volunteer hours are important in helping CWSC assess volunteer metrics; calculate the total CWSC contribution to the Community; and help qualify the organization for in-kind contributions, matching grant or philanthropic *programs*.

#### • **Can I Deduct Volunteer Expenses on My Taxes?**

You may be able to deduct expenses. Please see [Track Your Hours](#) at our website for a basic volunteer tax guide.

• **How Does CWSC Work With Other Community Service Organizations?**

As a human resource network and think tank, we see our role as complementary and fulfilling an urgent need to address issues affecting our national community life. Because we have the capability through our volunteer network to provide direct technical assistance to any entity working for our model community vision, we seek collaboration inside and outside our Association.

Partnering is also an important feature of CWSC. When a focus area emerges from within CWSC, an initial assessment is made to determine if partnering with an existing organization already focused on that concern is the best approach, or if CWSC should form its own team to address the matter either independently or interdependently with another organization. Such an assessment is intended to reduce unnecessary duplication of effort and utilize existing knowledge and experience curves to expedite solutions or implementation and prevent the needless waste of human and material resources.

CWSC does not interfere with or intrude upon the governance or autonomy of any organization or speak for any other organization. The CWSC welcomes the opportunity to work with its fellow institutions affiliated with the leadership of Imam W. Deen Mohammed, other intra- and interfaith organizations, business, philanthropic, governmental and non-governmental organizations who share our values and wish to ally with us.

• **What Are the Registration Requirements for Organizations?**

1. Have A Commitment to Building Model Communities.
2. Complete the National Resource Directory Organization Registration Form to access the MCNRD Network.

• **What Are the Benefits for Organizations?**

Your organization can benefit from registering at [www.cwsc.us](http://www.cwsc.us). CWSC is a dynamic and reciprocal support system incorporating four (4) primary components to help you and all our communities realize their model vision anywhere in the country. CWSC offers a:

1. A **National Intelligentsia** that seeks the widest possible engagement with the group intellect online at Town Hall Central and at such venues as National Town Halls, regional symposiums, workshops and seminars, national teleconferences, panel discussions and forums on a variety of subjects designed to help nonprofits and their leaders help their communities.
2. A **National Think Tank & Clearing House** enabling any believer to submit ideas and issues they believe affect the national community or offer opportunities for us nationally that can benefit each of us locally. Such ideas or opportunities often require leveraging greater numbers and resources and exercising more management attention than what a single masjid can muster particularly for group economic initiatives that require stringent oversight and accountability.
3. A **National Human Resource Network** accessible via a National Resource Directory (MCNRD) and made available to any institution registered in the CWSC database.
4. A **National Broadcasting Network** in the capacity of AM360 Radio Network. CWSC became a more formidable influence for remaking the world when it assumed operational management of AM360. A broadcasting network is a perfect complement to an intelligentsia that empowers our group intellect in a way we've never

experienced before. The urgent task of fully integrating AM360 into CWSC and vice versa is a top priority. Our AM360 Governance Committee is committed to taking our broadcasting network to the next level.

Moreover, by serving as both a think tank and resource network, we're able to learn and share best practices across all aspects of our institutional operations, management, and community outreach programs, and then share that information in turn with you.

We are also a re-granting institution supporting selected outreach projects managed by CWSC or its affiliated institutions. And we're a national scholarship and internship program administrator practically connecting the present with the future by identifying promising youth leaders and exposing them early to the issues facing our communities and institutions while instilling in them a loyalty and civic commitment to helping you and I achieve our model community vision.

• **What is a CWSC Client Institution or Organization?**

A client organization has registered in the CWSC database and can be for profit or nonprofit (masjid, church, synagogue, school, homeless shelter, community outreach program, etc.), already a certified 501(c)3 or pending 501(c)3 approval status who has a mission consistent with CWSC's values and vision of building model communities. For-profit entities can also qualify as a client institution.

• **How Does An Institution Access CWSC's Consultants?**

CWSC publishes the *National Resource Directory* online that lists information on each consultant including areas of specialization, designations, certifications, education or years of training, contact information, and ratings and feedback from institutions that have worked with the Consultant. You can also submit a direct request to CWSC asking for a specific consultant.

• **How Can CWSC Specifically Assist My Local Organization?**

Helping our nonprofits and for-profits improve their internal operations and serve their communities more effectively are an important part of our mission.

We recognize that community development is an extended partnership between business, government, faith-based institutions, volunteers and their communities. We exist to connect institutions and communities with the intellectual resources that enable them to operate more effectively.

CWSC enables local organizations to immediately increase their access to a larger human resource mix. Now through the National Resource Directory, an organization will no longer be constrained by a relatively small number of volunteers to help build their model community, but it will now have the ability to access the CWSC national pool of volunteers who share similar values and passion for community excellence.

CWSC also seeks to award funds to nonprofits who apply and are selected for CWSC grant opportunities. Institutions are selected based on their constituent service and community outreach programs, financial need, and overall organizational excellence.

• **Must the Requesting Organization Pay for Volunteer Consultant Services?**

No. Volunteer consultants donate a prescribed number of hours annually based on the concept of Sadaqah wherein the individual determines the excess charity or what is beyond zakat, and allocates his or her excess time, goods or personal labor for the benefit of one's own soul through service to his or her community. CWSC annually seeks to

prescribe a minimum number of volunteer hours as an individual community service goal<sup>2</sup> for students, working adults, and retired volunteers. Volunteers may work remotely or on-site helping to manage projects, conduct training, design and setup systems or any number of other short-term, intermediate or long term tasks to assist the organization.

The requesting organization will via the MCNRD connect with a preferred consultant to request assistance and arrange any expenses for transportation, accommodations, or other expenses associated with an onsite visit. For remote assistance no costs are typically incurred by the requesting organization. CWSC can also provide a referral consultant or even a team (if available) for a requesting institution.

• **Is There A Cost to Access the MCNRD?**

Nonprofit organizations are encouraged to make a voluntary donation in any amount to CWSC for each consulting project. There is no cost for nonprofits to register in the MCNRD.

For-profits can register in the MCNRD for a one-time account setup donation. For-profits then make an annual donation to access CWSC volunteer consulting services. The current prescribed donation is updated periodically and published online at [cwsc.us](http://cwsc.us). See the for-profit organization registration page.

MCNRD donations help CWSC continue its operations, manage the strategic development of the network, and expand its services to more institutions and communities.

• **Are There Opportunities to Network In Person with CWSC?**

Yes. CWSC Workshop Presenters can visit your community to introduce the CWSC Concept, get your institution signed up and volunteers registered all at once. Contact us to schedule a CWSC Seminar for your organization.

• **When Is the Next CWSC National Town Hall?**

The CWSC Town Hall brings CWSC physically together for a 3-4 day national conference for volunteers, client organizations, supporters, donors and guests. Please stay tuned for more information. The most recent Town Hall was held 2014 in St. Louis, Missouri.

• **How Do I Contact CWSC?**

For Team or Committee administration and operations including teleconference meetings, contact the individual Team or Committee Director listed on the CWSC website under the *About Us* tab.

**Our Contact Information for Correspondence:**

CWSC  
Marina Village 4905 34th Street S #185  
St. Petersburg, FL 33711-4511

Telephone: (910) 317-0297

E-mail: [info@cwsc.us](mailto:info@cwsc.us)

Website: [www.cwsc.us](http://www.cwsc.us)

**Other Electronic Footprint:**

Like the CWSC on facebook, follow on twitter, connect on other social sites and share with our fellow believers.

[AM360.org](http://AM360.org)  
[www.facebook.com/cwsconline](http://www.facebook.com/cwsconline)  
<https://www.facebook.com/AmericanMuslim360>  
[www.twitter.com/CWShura](http://www.twitter.com/CWShura)  
<https://twitter.com/WMPScholarship>  
<https://twitter.com/AmeriMuslim360>  
[www.causes.com/cwsc](http://www.causes.com/cwsc)  
[www.linkedin.com/in/cwsconline](http://www.linkedin.com/in/cwsconline)  
[www.youtube.com/user/cwsconline](http://www.youtube.com/user/cwsconline)  
<http://google.com/+ShuraaBaynahumCWSC>

• **How Can I Support CWSC Financially?**

Your financial support helps CWSC help our Community. Please include CWSC in your annual giving by making a single or recurring contribution, because while our intellectual resources are the most important, we cannot implement solutions or manage operations effectively without material resources. Our most popular support level is \$9.99/month as a patron sponsor. Visit [www.cwsc.us](http://www.cwsc.us) and click on the blue donate button to make a secure online contribution, connect by phone at (910) 317-0297, or U.S. Mail your gift to our mailing address. Consider including CWSC too in your [estate planning](#).

CWSC is a tax exempt public charity under Section 501(c)(3) of the Internal Revenue Code and is zakat eligible and qualified to receive bequests, devises, transfers or gifts under sections 2055, 2106, or 2252 of the Code. Contributions are fully tax deductible as allowed by law. Federal Tax ID: 46-3505809.

## Appendix I

### Sample Categories of Knowledge, Skills, or Abilities for CWSC Volunteers

You've taken the step to be a working contributor for our group intellect, now take the next step—invite an institution to register for CWSC Benefits and a fellow believer to join the effort!

G-d has blessed each one of us with special talents, capabilities, knowledge and skills that can help build model communities. Ask your fellow believer to think about the jobs, volunteer work, training and education and the very important life experience they've gained. We need everyone from bankers and landscapers, to brick layers, and lawyers, web designers and librarians to that couple that's been married for 50 years who can teach the rest of us something. Volunteer consultants are commercial truck drivers, accountants, and the list goes on. Together we can Remake the World! Prospective registrants click on the *Register* tab at [www.cwsc.us](http://www.cwsc.us).

AREA OF EXPERTISE	Example Occupations/Training/Education/Experience/Vocation
ACCOUNTING	
ARABIC STUDIES	
BANKING	
BUSINESS	Business Incubator Programs, Business Management, Business Development, Venture Capitalists, Import/Export, Retail Management, Wholesale Management, Advertising, Marketing, Consumer Sales, Industrial Sales, B2B Sales, Business Education
CHARITIES	
COMMUNITY DEVELOPMENT (ORGANIZATIONAL)	501©3 Application and Nonprofit Taxation, Nonprofit Legal Environment, By-laws Formulation, Internal/External Auditing, Organization Development & Team Building, Shuraa, Governance & Board Development, Human Resource Management, Nonprofit Accounting and Treasury Functions, Non-profit Information Systems Management, Physical Security, Social Networking for the Nonprofit, Strategic Planning, Human Resource Management, Organizational Financial Planning
COMMUNITY DEVELOPMENT (PHYSICAL STRUCTURAL)	Construction, Architecture, Landscape, Building and Plant Maintenance & Management, Residential Housing & Infrastructure Development, Muslim Cemeteries Planning & Development
COMMUNITY OUTREACH	Hospitality and Orientation Programs, Food Bank Programs, Tutoring & Mentor Programs, Medical Care Services, Intra-faith Relations, Inter-faith Relations, Dawah, Homeless Concerns, General Poverty
COUNSELING & THERAPY SERVICES	Substance Abuse & Drug Rehabilitation, Marriage, Juvenile Delinquency, Other Social Services, Mental Health, Grief
CULTURAL DEVELOPMENT & EXPRESSION	Entertainment, Music, Dance, Cinema, Literature Prose & Poetry, Art & Crafts, Singing, Cinema, Music, Stage, Art, Fashion, History, Museums, writers, playwrights, movie producers, dancers, singers, rappers, spoken word, bloggers, musicians
ECONOMICS	
EDUCATION	Adult, Early Childhood, Continuing, Pre-School, Elementary, High School and College Curriculum Development, Administration & Management, Teachers, Professors, Administrators, Tutoring & Mentor Programs, Scholarship Programs, Librarians, Home Schooling, Nutrition
ELDER SERVICES	
ESTATE PLANNING	Charitable Gifting, Trusts, Wills, Powers of Attorney, Health Care Surrogates, Executors, Counselors and Planners
EVENT PLANNING (PROFESSIONAL)	

FAMILY LIFE	Marriage Mentoring, Child-Rearing, Home Schooling, Elder Care, Day care programs, Other Counseling, Dating/Courtship, Parenting, Janazah, Grief Counseling, Family Financial Planning, divorce, sex and sexuality, teen pregnancy, single parent issues, domestic violence, personal finance, estate planning, and end-of-life matters
FINANCE	Personal Financial Planning & Management, Organizational Financial Planning & Management, Islamic Financial Mortgages and other Products
FIRST RESPONDERS	Paramedics, Fire Fighting Personnel
FUNDRAISING PROFESSIONAL	
HORTICULTURE	
HOUSING	Mortgages, Real Estate Brokers,
GRANT WRITING	
HAJJ PREPARATION / EXCURSION	
HUMAN RESOURCE MANAGEMENT / DEVELOPMENT	Recruiting, Training & Development, Wage & Salary Administration, Union Relations,
INFORMATION TECHNOLOGY	Web Design, Administrators, Programmers, Architects
INSURANCE PLANNING	Risk Management, Life, Health, Home, Auto, Disability, Other
INTERNATIONAL RELATIONS	
ISLAMIC STUDIES	Law, Finance, Fiqh, Hadith, Qur'an, Islamic History
JOURNALISM	Reporters, Camera & News Media professionals
JANAZAH SERVICES	
LAW	Lawyers, Paralegals, Judges, Clerks
LAW ENFORCEMENT, CRIMINAL JUSTICE & CORRECTIONS	Guards, Probation Officers, Wardens, Chaplains, Prison Services & Recidivism Programs
MEDIA & PUBLIC RELATIONS	Mass Communication, Television, Radio, Public Affairs, Broadcasters, Bloggers
MEDICINE & HEALTHCARE	Physical and Mental, Traditional and Holistic, Doctors, Physicians, Specialists, Nurses, CNAs, Health Care Administrators, Pharmacists, Hospice Care, Counselors
MILITARY / VETERANS	Active Duty, Retired, Veterans, Veteran Services
MUSLIM CEMETERIES PLANNING & DEVELOPMENT	
PHILANTHROPY	
PHYSICAL FITNESS	Aerobic Trainers, Martial Artists, Gymnastics, Sports
POLITICAL GOVERNMENT (Mayors, City Council, Congress, )	
POLITICS & ACTIVISM	Politicians, Political Aides, Voter Programs, Polling, Activists, Political Action and Voter Registration Programs
PSCYCHOLOGY	
PUBLISHING	Newspapers, Books, Blogs, Magazines, Graphic Design, Typesetting, Editing
RECREATION/LEISURE & TOURISM	
RELIGION	Dawah, Interfaith Relations, Intra-faith Relations, Islamic History Studies, Arabic, Qur'anic Studies, Tafisr of Imam W. Deen Mohammed, Chaplains, Imams, Qur'anic Recitation.
SCIENCE, ENGINEERING, MATHEMATICS & TECHNOLOGY	Information technology, computers, engineers, researchers, chemists, biologists, web designers, LAN/IT network managers, all other scientists and teachers
SOCIAL MEDIA TECHNOLOGY AND NETWORKING	Experts in facebook, twitter, linkedin, instagram, google+, etc.
SOCIOLOGY	
TAXES	Volunteer and Paid Preparation, Training
TRAINING & DEVELOPMENT	Six Sigma, Covey Institute Graduates, TQL, TQM,
TRANSPORTATION	Commercial Transport, Shipping, Rail, Aviation, Bus, Trucking
WRITING & EDITING	
YOUTH SUPPORT SERVICES	Camping, Tours, Youth Leadership Mentoring, Training & Development
ZOOLOGY	

## **Appendix II**

### **Potential Client Institution Focus Areas – Sample Listing**

501(c)3 Application  
Adult Education (Islamic Studies, Arabic, Computer Skills, Social Networking)  
Architecture and construction projects  
Building and Plant Maintenance & Management  
Business Incubator Programs  
Bridging the Digital Divide  
By-laws Formulation,  
Community Activism & Organizing  
Cultural Development & Expression (Cinema, Music, Stage, Art, Fashion, Literature, History, TV/Radio)  
Dawah  
Drug Rehabilitation Services  
Early child care programs  
Eid Holiday Local Government Integration  
Estate Planning  
Food Bank Programs  
General Community Outreach Programs  
Governance, Administration & Operations  
Hajj Training Planning  
Halal Foods Availability  
Health & Social Services  
Hospitality and Orientation Programs  
Housing Services  
Human Resource Management  
Information technology  
Insurance Planning  
Interfaith Relations  
Internal/External Auditing  
Intra-faith Relations  
Islamic Family Counseling  
Janazah Planning  
Media and public relations  
Medical Outreach Services  
Mental Health  
Military & Veteran Support Services  
Muslim Cemeteries Planning & Development  
Neighborhoods & Criminal Justice  
Nonprofit Accounting and Treasury Operations  
Nonprofit Legal Environment  
Nutrition Programs  
Organization Development & Team Building  
Organizational Financial Planning  
Other Counseling (Dating/Courtship & Marriage, Parenting, Janazah, Grief, Family Financial Planning)  
Philanthropy  
Physical Security  
Political Action and Voter Registration Programs  
Prison Services & Recidivism Programs  
Professional Fundraising & Grant Writing  
Records Management  
Residential Housing & Infrastructure Development  
Risk Management



Scholarship Programs  
School and Curriculum Development & Management  
Senior Services  
Shuraa, Governance & Board Development  
Social Networking for the Nonprofit  
Strategic Planning  
Suggestion & Feedback Systems  
Tutoring & Mentor Programs  
Unfair Discrimination & Profiling  
Youth Development Programs  
Women Outreach Services

## **Appendix III**

### **CWSC Policy on Texting & Cell Phone Use While Driving**

Due to the increased evidence of serious risks associated with driving while texting and or driving while engaging in cell phone conversation, whether handheld or not, it is the policy of the CWSC that all volunteers, support staff, board of directors, and advisors are expected not to text or talk on their cell phones for CWSC activities (inclusive of all its intelligentsia components) while driving, regardless of whether a hands-free device is used.

Regardless of how fast traffic is moving, our policy is to switch drivers if accompanied by another licensed person, pull into a rest area, parking lot, or other safe location and stop the vehicle before engaging in official CWSC activities and conversations.

CWSC also strongly encourages you to follow and share the above-mentioned policy even when engaged in personal business or other activities.

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<sup>1</sup> There are some limitations and restrictions on allowed activities provided by CWSC governance to ensure compliance with federal, state or local laws for registered 501(c)(3) organizations. Contact [info@cwsc.us](mailto:info@cwsc.us) for additional guidance.

<sup>2</sup> If a volunteer has met their prescribed minimum hours for the year and cannot balance more hours with their work, family and other obligations, then a requesting institution may offer compensation to help the volunteer contribute more hours.