

Approaching The Ideal

The AM360 Host – A Broadcast Professional

Our hosts are part of a wider team of professionals who are operating national intelligentsia components throughout the CWSC. Hosts are on the front lines of engagement with our national group intellect and beyond and are considered amongst the “tip of the spear” in helping our group intellect remake the world. See below the expectations of the ideal host. While few will arrive with all the qualifications included below, above all a host or other AM360 personnel must have the eagerness to learn new things and network with new people for the betterment of the community—to play a unique role in helping remake the world!

Pre-qualifications:

- Candidates must be able to work in the United States and have sufficient flexibility in their schedule to devote the time necessary for a programming commitment or other volunteer role.
- Initial [registration](#) in the Model Communities National Resource Directory (MCNRD). Select broadcasting as your preferred volunteer area.

We're looking for someone who:

- Has imagination, a creative mind, and vision.
- Loves, identifies, and tells or can elicit a good story from a guest.
- Seeks to produce the best, is curious, thrives on learning, and believes growth comes from saying, “Can do”
- Knows the importance of details.
- Is familiar with broadcasting industry techniques and is willing to reinvent the genre to lead the field.
- Enjoys being a team player as well as an individual top performer.
- Is punctual, can think on his/her feet, and is adaptable to rapid changes and deadlines.
- Has experience in media, radio or TV Production, TV/Radio Broadcast, engineering, communication, and/or business administration (are all helpful) and is willing to continually learn and share best practices.

Responsibilities include:

- Interacting with the live integration process, archives, operations, staff, and our listenership.
- Learning how to coordinate live events coverage, news cut-ins, and normal programming.
- Utilizing software or online technology to broadcast a program.
- Assisting in the ideation and creation of show segments.
- Suggesting ideas and research show topics.
- Researching subject matter and potential guests, generating questions for hosts.
- Coordinating and scheduling recording either on-site or remotely.
- Pre-interviewing guests and conducting on-air interviews or recording for later on-air broadcasting.
- Communicating with internal and external parties for the best possible production.
- Coordinating and collaborating with executive and associate producers, engineers and other creative, technical and administrative team members.
- Meeting multiple schedule deadlines on time.
- Attending training and other continuing education sessions to improve skills and to stay abreast of the tactical and strategic vision for the network and help brainstorm and implement new ideas.
- Selecting best audio cuts from interviews, on-location audio, etc. for use in segments and shows.
- Selecting highlights for social media and website use.
- “Cross-pollinating” by being familiar with and announcing other hosted programs coming up on the AM360 Schedule.
- Encouraging our listenership to go beyond dialogue to action, to problem solving, to realization of new opportunities.
- Supporting the CWSC-AM360 Radio Telethon, PSA program and other related intelligentsia initiatives.

- Learning and understanding the mission and vision of AM360 and CWSC and the interrelationships between AM360 and our broader network of intelligentsia operations.
- Promoting programs and the station off-air...to be a CWSC and AM360 ambassador.
- Performing in compliance with the [Host Handbook for American Muslim 360 Broadcasting Network: Ethics, Accountability, Service Excellence Information Guide](#)

Skills and Attributes:

- Eyes of a good editor, ears of a good listener, and a heart filled with empathy.
- Inspiring great ideas.
- Story telling.
- Converting curiosity to innovation.
- Writes and Speaks well.
- Well organized, detail-oriented, able to prioritize.
- Able to meet deadlines.
- A willingness to seek out and schedule show guests.
- Records and/or edit shows during mornings, afternoons, nights, and weekends.

Experience:

- Podcast production
- Video Editing
- Audio Mixing/ Editing
- Content creation
- Audio production
- Broadcasting, Journalism, Mass Communication and related fields.

Email your resume and brief cover letter detailing your experience and interest to cwsconline@gmail.com.